

Q4 Self-Funded Weekly Billing Calendar

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
October							1
	2	3 Prior month final claims drafted	4 Claims invoiced	5 Claims drafted	6	7	8
	9	10	11 Claims invoiced	12 Claims drafted	13	14	15
	16	17 Prior month admin fee drafted	18 Claims invoiced	19 Claims drafted	20	21	22
	23	24	25 Claims invoiced	26 Claims drafted	27	28	29
	30	31 Last business day Final claims invoiced Admin fee invoiced					

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
November			1 Prior month final claims drafted	2	3	4	5
	6	7	8 Claims invoiced	9 Claims drafted	10	11	12
	13	14	15 Claims invoiced Prior month admin fee drafted	16 Claims drafted	17	18	19
	20	21	22 Claims invoiced	23 Claims drafted	24	25	26
	27	28	29	30 Last business day Final claims invoiced Admin fee invoiced			

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
December					1 Prior month final claims drafted	2	3
	4	5	6 Claims invoiced	7 Claims drafted	8	9	10
	11	12	13 Claims invoiced	14 Claims drafted	15 Prior month admin fee drafted	16	17
	18	19	20 Claims invoiced	21 Claims drafted	22	23	24
	25	26	27	28	29	30 Last business day Final claims invoiced Admin fee invoiced	31