

Q1 Self-Funded Weekly Billing Calendar

| | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|---------|--------|--|--|----------------------|--|--------|----------|
| January | | | | | 30 Last business day Final claims invoiced Admin fee invoiced | 31 | 1 |
| | 2 | 3 DDCO Closed | 4 Prior month final claims drafted | 5 | 6 | 7 | 8 |
| | 9 | 10 | 11 Claims invoiced | 12 Claims drafted | 13 | 14 | 15 |
| | 16 | 17 DDCO Closed | 18 Claims invoiced Prior month admin fee drafted | 19 Claims drafted | 20 | 21 | 22 |
| | 23 | 24 | 25 Claims invoiced | 26 Claims drafted | 27 | 28 | 29 |
| | 30 | 31 Last business day Final claims invoiced Admin fee invoiced | | | | | |

| | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|----------|--------|--|--|----------------------|----------|--------|----------|
| February | | | 1 Prior month final claims drafted | 2 | 3 | 4 | 5 |
| | 6 | 7 | 8 Claims invoiced | 9 Claims drafted | 10 | 11 | 12 |
| | 13 | 14 | 15 Claims invoiced Prior month admin fee drafted | 16 Claims drafted | 17 | 18 | 19 |
| | 20 | 21 | 22 Claims invoiced | 23 Claims drafted | 24 | 25 | 26 |
| | 27 | 28 Last business day Final claims invoiced Admin fee invoiced | | | | | |

| | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|-------|--------|--------|--|----------------------|--|--------|----------|
| March | | | 1 Prior month final claims drafted | 2 | 3 | 4 | 5 |
| | 6 | 7 | 8 Claims invoiced | 9 Claims drafted | 10 | 11 | 12 |
| | 13 | 14 | 15 Claims invoiced Prior month admin fee drafted | 16 Claims drafted | 17 | 18 | 19 |
| | 20 | 21 | 22 Claims invoiced | 23 Claims drafted | 24 | 25 | 26 |
| | 27 | 28 | 29 | 30 | 31 Last business day Final claims invoiced Admin fee invoiced | | |