

# Q3 Self-Funded Weekly Billing Calendar

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
July				1 Prior month final claims drafted	2	3 Office Closure	4
	5	6	7 Claims invoiced	8 Claims drafted	9	10	11
	12	13	14 Claims invoiced	15 Claims drafted Prior month admin fee drafted	16	17	18
	19	20	21 Claims invoiced	22 Claims drafted	23	24	25
	26	27	28	29	30	31 Last business day Final claims invoiced Admin fee invoiced	

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
August							1
	2	3 Prior month final claims drafted	4 Claims invoiced	5 Claims drafted	6	7	8
	9	10	11 Claims invoiced	12 Claims drafted	13	14	15
	16	17 Prior month admin fee drafted	18 Claims invoiced	19 Claims drafted	20	21	22
	23/30	24/31 Last business day Final claims invoiced Admin fee invoiced	25 Claims invoiced	26 Claims drafted	27	28	29

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
September			1 Prior month final claims drafted	2	3	4	5
	6	7 Office Closure	8 Claims invoiced	9 Claims drafted	10	11	12
	13	14	15 Prior month admin fee drafted Claims invoiced	16 Claims drafted	17	18	19
	20	21	22 Claims invoiced	23 Claims drafted	24	25	26
	27	28	29	30 Last business day Final claims invoiced Admin fee invoiced			